

DDA Registry

File

Training 83

Mr. Blake,

Bob Gambino left the attached for your perusal. It is the agenda for the OS Senior (GS-16 and above) Mgmt. Conference to be held [REDACTED] from 10-11 September. He said he would welcome any "additional topics" you might suggest and/or your comments.

STATINTL

Del/1 September 1976

To: [REDACTED]

STATINTL

*This is as about
a thoughtful agenda as I
have seen.*

[REDACTED]

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Att: DDA 76-4393 Agenda for OS Senior Mgmt. Conference [REDACTED] from 10-11 September 1976

Distribution: Orig Note - D/OS w/cy Agenda and cy (DDA 76-4098 - Memo to DDA.fr D/TR (and forwarded to DDCI) dtd 13 August 1976; Subject: Leadership Training and cy of DDCI Comments

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DDA:JFBlake:der (1 September 1976)

DDA 76-4343

OFFICE OF SECURITY
SENIOR MANAGEMENT CONFERENCE
10 and 11 September 1976

16
15

10 September 1976

| | | |
|-------------|---|----------|
| 1245 Hours | Depart Headquarters (from front of Building) | STATINTL |
| 1415 | Arrive at [REDACTED] | |
| 1415 - 1500 | Check-in at [REDACTED] Facility | STATINTL |
| 1500 - 1515 | Administrative announcements and schedule review [REDACTED] | STATINTL |
| 1515 - 1615 | Opening session: goals of conference (Gambino) | |
| 1615 - 1715 | OS Career Management at the Senior Level | |
| | °Review of GS-14 & GS-15 rankings and reassignment projections | |
| | °Review of Personnel Development Plan | |
| 1715 - 1930 | Social and dinner meeting | |
| 1930 - 2130 | OS Career Management at the Senior Level (continued) | |
| 2130 - 2230 | OS Career Management at the Middle Level | |
| | °Who are the probable Office leaders of the future? | |
| | °Are we doing enough for their development, i.e., rotation, training, etc.? | |
| | °Can we afford to move them up faster, i.e., less concern in promotions over time in grade? | |
| | °The <u>experience overseas</u> factor; how to weigh it and compensate for its absence. | |

11 September 1976

0830 - 1030 Hours

Performance Evaluation within the
Office of Security

- ° "Truth in Rating" and how to get it.
- ° The statistics of OS Fitness Reports.
- ° The relationship and correlation between Fitness Reports and annual potential categorizations.
- ° The dissemination of categorization results.

1030 - 1230

Programs and Priorities within the
Office of Security

- ° Programs getting too little attention.
- ° Any programs running on inertia?
- ° Are we getting optimum flexibility out of our assets?

1330 - 1530

Is the Office of Security Management
System Working?

- ° Office morale.
- ° Time spent on management matters.
- ° Is the system "evenhanded," i.e., no favored people or favored components?

1530 - 1630

Management at the Clerical and
Sub-professional Levels

- ° Overkill or underkill?
- ° Upward mobility and related efforts.
- ° The effectiveness of the clerical panels and the Clerical Career Board.

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1630 - 1700 Hours Conference Wrap-up (Gambino)

1700 - 1800

Check-out of [REDACTED] Facility STATINTL

1800 - 1900

Return to Headquarters